

2006 Exhibit Space Application Form

Please print clearly in ink as you carefully fill out the front AND back of this application form. We regret that incomplete or illegible application forms will not be considered.

NAME OF FIRM: _____

NAME OF OWNER: _____

(Name that should appear on your contract, if approved for space)

NAME OF MANAGER: _____

(Name of person who will run your operation at the Fair)

PERMANENT MAILING ADDRESS: _____

CITY / STATE / ZIP CODE: _____

BUSINESS PHONE: (____) _____ **HOME PHONE:** (____) _____

CELL PHONE (____) _____ **E-MAIL ADDRESS** _____

INDIANA RETAIL MERCHANT CERTIFICATE NUMBER: _____

(Provide us a copy)

TYPE and SIZE OF SPACE DESIRED:

If you plan to present demonstrations of your products, a minimum of 20 front feet is required.

___ EXPOSITION HALL (All inside space is provided with standard draping) (See floor plan in application packet)

Booth Size **First Choice** _____ X _____ **Second Choice** _____ X _____

___ OUTSIDE - Please indicate the size of each that will be used within your location

Concession Trailer _____ Prep area _____ Tent _____ Stand _____

Overall footage requested: _____ X _____ (Minimum footage is 15' frontage)

Footage must include all tie-downs, overhangs, trailer hitch

Minimum: frontage _____ **x depth** _____ **Maximum: frontage** _____ **x depth** _____

___ MACHINERY FIELD – (Area is located North side of fairgrounds)

Footage requested: _____ X _____

ITEMS SOLD/SERVICES OFFERED: List ALL items to be sold, exhibited and/or demonstrated. Gifts, novelties, and craft items must be **SPECIFICALLY** and **INDIVIDUALLY** listed. "Crafts" or "Novelty items" will not be acceptable. If you are approved for space, your contract will state **ONLY** those items listed here and have been approved by Indiana State Fair which can be sold from your space. A company providing a service or handing out information please explain exactly what you will offer. If you need more space, please enclose a separate piece of paper to describe your items or services offered.

FIRST YEAR YOU APPLIED FOR SPACE AT THE INDIANA STATE FAIR _____

**** ONLY ITEMS LISTED ABOVE WILL BE CONSIDERED FOR INCLUSION IN CONTRACT. ONLY ITEMS LISTED IN CONTRACT WILL BE ALLOWED TO BE SOLD. ****

ELECTRICITY REQUIRED: Yes _____ No _____

_____ 30 Amps _____ 60 Amps _____ 100 Amps _____ 200 Amps

_____ No additional electric needed.

WATER AND SEWER NEEDS: Check what is needed.

_____ Running Water _____ Access to Water _____ Direct Sewer Connect

L.P. Gas required: Yes _____ No _____ Water required: Yes _____ No _____

CONTESTS AND DRAWINGS:

Do you plan to hold a contest, register for a prize drawing, or have a give-away?

Yes _____ No _____ if yes, please explain in detail

REFERENCES:

Please provide complete information from two fairs, hobby or trade shows, or similar events at which you have sold or demonstrated your product(s) and / or exhibited your service(s).

FAIR/SHOW/EVENT NUMBER 1:

Name of fair / show / etc. _____

Show address _____

Name of contact person _____

Daytime phone number (_____) _____

FAIR/SHOW/EVENT NUMBER 2:

Name of fair / show / etc. _____

Show address _____

Name of contact person _____

Daytime phone number (_____) _____

PHOTO / SCHEMATIC OF EXHIBIT:

You **must** enclose a clear color photo or detailed schematic drawing of your exhibit/booth and any literature pertaining to your product(s) or service(s). We reserve the right to accept or reject any applicant based on the uniqueness and quality of products sold, appearance of your space / booth, or services offered, and references from other fairs or shows at which you have exhibited.

****Include \$100.00 application fee along with application, photos and brochures. This is only an application; it does not guarantee a space will be offered. ****

SIGNATURE:

I certify the information on this exhibit space application is complete and true, to the best of my knowledge.

(Signature of owner as stated on front)

(Date)

PLEASE RETURN THIS TO:

**Indiana State Fair
Concessions Office
1202 E 38th Street
Indianapolis, IN 46205**